North Douglas Library District
TEEN VOLUNTEER APPLICATION

Thank you for your interest in volunteering for the North Douglas Library District! This application **(front and back)** must be filled out and returned to the Mildred Whipple Library before you can begin volunteering. Library staff are available to answer any questions you might have.

Teen Volunteer Information

Teen Volunteers participate in, and influence the functioning of, the North Douglas Library District as it relates to the Teen Area, teen events, and teen collections. Activities can include designing teen events and programs, designing Teen Area displays, straightening book shelves, craft preparation, and more. **Teen volunteers are supervised by library staff.**

To be a teen volunteer you must be:
- Between 13 and 17, or in 6th through 12th grades, within the North Douglas Library District.
- Must be able to reliably commit to Teen Volunteer meeting dates (available on the District's website).
- Must return a completed Teen Volunteer Application form signed by a parent or guardian before volunteering.

Teen Volunteer expectations include, but are not limited to:
- Complete agreed upon Teen Volunteer tasks as assigned.
- Be willing to work either independently or as part of a team.
- Notify the library if you are unable to continue volunteering.
- Act as a library ambassador and all-around role model of good teen behavior.
- Follow all North Douglas Library District policies, rules, and regulations.

Contact Information

Application Date _____

Full Name _____
                         (last)   (first)   (middle)

School _____ **Current Grade** _____

Phone (_____) _____ - _____   **Email** _____@_____
                         Preferred method of contact: ☐ email   ☐ call   ☐ text

Address _____
                    (# and street)   (city)   (state)   (zip)

Do you have a library card with the North Douglas Library District?   ☐ Yes   ☐ No   ☐ Unsure
                    If you are school-aged & live within the District you are eligible for a free student card.

This application has 2 sides: please fill out the next page.

North Douglas Library District's Mildred Whipple Library
205 West 'A' Ave/PO Box 128 | Drain, OR 97435 | 541-836-2648 | www.ndld.org

North Douglas Library District Mission & Vision Statement

MISSION: The North Douglas Library District empowers individuals and strengthens communities by providing access to information, space to express ideas, and resources for exploring the world.

VISION: Inspiring a vibrant, engaged community.

How will you, as a Teen Volunteer, help the North Douglas Library District further our mission and vision?

_____

_____

_____

Parent/Guardian Information

*If you are under 18, this section MUST be filled out & signed before you can volunteer.**

Parent or Guardian (also emergency contact):

Full Name _____ Relationship _____

Cell Phone _____ Work Phone _____

Email _____

Parent/Guardian Statement: I am aware my teen is applying for a volunteer position with the North Douglas Library District's Mildred Whipple Library and that only staff members will have access to my teen's volunteer application information. I have read and understand the expectations of teen volunteers with the library and support my teen participating in this activity. I also understand that I am listed as my teen's emergency contact.

Photo release (select one):

☐ I give the North Douglas Library District permission to publish my teen's photo (including, but not limited to, printed materials, social media posts, and other marketing materials).

☐ I do not give the North Douglas Library District permission to publish my teen's photo for any reason but understand the library is a public space and some library activities (such as programs) will include filming by attendees.

Parent/Guardian Signature: _____ **Date: _____/_____/_____**

Teen Applicant Statement: I have read and understand the requirements and expectations for volunteering for the North Douglas Library District's Mildred Whipple Library. I understand that I am not an employee of the North Douglas Library District (NDLD) or their affiliations and I am acting as an unpaid, independent volunteer. However, I also understand that I must adhere to all NDLD policies and be an exemplary example of a library ambassador. I understand that volunteers are on an "at-will" basis and will be utilized only when supervisory staff and work are available.

Teen Signature: _____ **Date: _____/_____/_____**

Thank you for taking the time to complete this form.
The North Douglas Library District reserves the right to deny any volunteer applicant.

LIBRARY STAFF USE

Received by: _____ Date: _____/_____/_____ Time: _____

Notes: _____

_____

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