

North Douglas Library District

**Mildred Whipple Library
VOLUNTEER APPLICATION**



Thank you for your interest in volunteering for the North Douglas Library District. Please fill out this application, and the accompanying Volunteer Interest Survey, to help us determine the best fit for you at the library. When completed, please return to the Mildred Whipple Library. Volunteers should be prepared to commit to a minimum of 2 hours per week for at least 3 months.

GENERAL INFORMATION

FULL NAME: _____

APPLICATION DATE: _____ **DATE AVAILABLE:**

VOLUNTEER POSITION APPLYING FOR: _____

Birthday: _____ **SSN*:** _____

*All applicants interested in working as a NDLD volunteer are subject to a criminal background check. All applicants under the age of 18 will need a parent or guardian signature.

ADDRESS: _____

MAILING ADDRESS: _____

I have filled out the NDLD Volunteer Interest Form Yes _____ No _____

Last 3 books read (audiobooks count!):

- 1. _____
- 2. _____
- 3. _____

CONTACT INFORMATION AND SCHEDULE

Phone: (_____) _____ - _____

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Email: _____@_____

In case of emergency, please notify:

Name: _____ Phone: _____

Relationship: _____

Approximately how many hours are you interested in volunteering? (Please note that the North Douglas Library District recommends 2 hours per week.) _____

TECHNICAL KNOWLEDGE, SKILLS, AND RELEVANT EXPERIENCE

Typing Speed (wpm): _____

Can you operate a computer? Yes _____ No _____

Describe your computer operation skills (including programs used): _____

Do you speak a language other than English? Yes _____ No _____

If so, what language(s)? _____

What relevant education, work, and/or volunteer experience do you have that would benefit the North Douglas Library District? _____

LICENSES AND CERTIFICATES

Please list any licenses and/or certifications you have that would benefit the North Douglas Library District as a volunteer.

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VOLUNTEER INFORMATION

What motivates you to want to share your time as a volunteer? Check all that apply.

- I want to use the extra time I have in a worthwhile way.
- I want to get involved in my community and support the library.
- I have friends or relatives who already volunteer at the library.
- I want to learn a specific skill. If so, what? _____
- I want to earn an out of district card.
- Other (please specify) _____

Are you planning to use this volunteer experience to fulfill requirements for a class, community service, or to gain new skills toward a career? Yes _____ No _____

If so, please explain how we can help: _____

Do you have any physical limitations or medical conditions that might affect the work you can do? Yes _____ No _____

If so, please explain: _____

Do you have any allergies? Yes _____ No _____

If so, please explain: _____

NORTH DOUGLAS LIBRARY DISTRICT MISSION & VISION STATEMENT

MISSION: The North Douglas Library District empowers individuals and strengthens communities by providing access to information, space to express ideas, and resources for exploring the world.

VISION: Inspiring a vibrant, engaged community.

How will you, as a volunteer, help the North Douglas Library District further our mission and vision statement (to be filled in during volunteer interview)? _____

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Is there anything this application missed you feel is pertinent to your volunteer application being approved? _____

Photo release (select one):

- I give the North Douglas Library District permission to publish my photo (including, but not limited to, printed materials, social media posts, and other marketing materials).
- I do not give the North Douglas Library District permission to publish my photo for any reason.

I have read the North Douglas Library District’s Volunteer Policy and agree to submit to a criminal background check. Yes _____ No _____

I understand that I am not an employee of the North Douglas Library District or their affiliations and I am acting as an unpaid, independent volunteer. I also understand that volunteers are on an “at-will” basis and will be utilized only when supervisory staff and work are available. Yes _____ No _____

Signature: _____ Date: _____

Thank you for taking the time to complete this form. The North Douglas Library District appreciates your interest and a staff member will be in contact soon about your application. If all volunteer positions are currently filled, applications will be kept on file for 6 months.

The North Douglas Library District reserves the right to deny any volunteer applicant.